



Welcome!

Our mission at Transitions Academy of Barbering Barber School is to provide the best knowledge and hands-on experience in Barber School Development skills to the community with the highest quality and most comprehensive teaching.

We strive to keep class sizes small (typically less than ten to fifteen students per class) to improve quality of instruction and to provide students with the most individualized instruction possible. We pride ourselves on providing one-on-one time for every student who walks through our doors.

Our company is based on the belief that our students' needs are of the utmost importance. Our team is committed to meeting those needs. As a result, a high percentage of our business is from repeat customers and referrals.

If you have any further questions or need additional information, please feel free to contact us at (803) 520-6443 or via email at: transitionschoolfoundation@gmail.com

Transitions Academy of Barbering Barber School programs are licensed by SC LLR Barber Board





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Calendar

Hours of Operation:

Classes are scheduled Tuesday through Saturday (1-Hour Break)

Full-Time Classes 9:30AM-5:30PM

Part-Time Classes 3PM-7PM (No Lunch)

Barbering Masterbarber Classes

First of Every Month

Braiding 101 Classes

Braiding Certification at the End of Class

Barber Assistant-Shampoo/Manicurist

State Board Preparation Class 101





Holidays & School Closure:

April 18-- Easter Monday

May 30 -- Memorial Day

June 19 - Juneteenth

July 4 -- Fourth of July

September 5 -- Labor Day

November 24&25 -- Thanksgiving Break

December 26-31 -- Christmas Break

January 16 -- Martin Luther King Day

Events:

Saint Patrick's Day Parade

Back to School Bash

Christmas Parade



Admission Information

The admission procedure requires an exchange of information between the applicant and Transitions Academy of Barbering Barber School, which maintains a staff of representatives for this purpose. These representatives conduct a personal interview with each prospective applicant before any decision is made to submit an application for admission. During the interview, the representative will discuss the Barber School programs in relation to the applicant's career preferences, training needs, and individual motivations.

To qualify for admission to Transitions Academy of Barbering Barber School, applicants must have Photo ID, Social Security card and TB Test completed with LLR Application. Applicant must be at least 17 years of age, proof of completion of at least the ninth grade, present a copy of the high school, GED, or college transcript and meet one of the following general requirements:

- · Documentation of ninth grade transcript or
- Graduation from a public, private, or home high school that operates in compliance with state or local law;
- A certificate of high school equivalency
- Completion of secondary education that is equivalent to high school education in the United States
- Documentation must be provided to the school with written evidence of the students inability to obtain a copy of the high school transcript, certificate of high school equivalency, community college or university transcript.

*The items listed above must be submitted to Transitions Academy of Barbering Barber School within the first 30 days of the program's scheduled start-date with deposit paid in full. If the items are not submitted within those 30 days, the student will not be able to continue with the program.



Attendance Policy

Transitions Academy of Barbering Barber School, is committed to the principle that class attendance is an essential part of its educational programs and in its goal to prepare all students for the responsibilities of their chosen career fields. Regular class attendance is mandatory in all classes and attendance is recorded for every regularly scheduled class.

All absences, late arrivals, and early departures are recorded and become a part of the student's permanent record. No distinction is made between excused and unexcused absences. Failure to comply with the attendance policy can result in reduction of the final grade, course failure, suspension, or dismissal. If student is dropped the accumulated hours will be sent to South Carolina LLR Board within five days with a signed affidavit of dismissal. If a student misses five consecutive days the student will be considered endangered to be dropped and after seven consecutive days the student will be dropped.

The student is responsible for all material covered daily in each class for which he/ she is registered. In no instance does absence from class relieve the student from the responsibility for the performance of any part of the class work. The student is responsible for initiating any request to make up work missed because of class absence. The decision as to the specific type of assistance to give the student with makeup work will be announced at the beginning of the term by the instructor.

Makeup of missed classes does not erase an absence from a student's record.

There are no leaves of absence.



Attendance Policy for Provisional Enrollment:

If the student is enrolled in a provisional status, (a student who has returned to the school within three months after withdrawal) the student may not miss more than 20% of any class or the student will be withdrawn from the class. If the class withdrawal results in the student failing below a half-time status, the student will not be allowed to continue in school and will be withdrawn from all remaining classes.

Clock Hour Programs:

Programs that are considered clock hour programs and are identified as such in this catalog may have specific attendance requirements. Students are expected to attend all classes and to be in class at the appropriate times. The licensing boards that govern some of these programs may require that all missed class time be made up and may impose limits on the number of hours that may be missed and subsequently made up. Make up work is scheduled by the instructor and attendance is monitored and recorded.

Any make up work that is allowed must be completed prior to the end of the term in which the class is taken. The instructor of each class will notify students of the specific attendance policy at the beginning of the course.

Suspension/Dismissal

All students are expected to maintain a satisfactory level of academic achievement, to conduct themselves as responsible adults, and to attend classes regularly. Transitions Academy of Barbering Barber School reserves the right to suspend or dismiss any student who:

- Fails to maintain satisfactory academic progress as outlined in the standard of satisfactory progress;
- Exhibits conduct that is found by the administration to be detrimental to the individual, other students, the community, or Transitions Academy of Barbering Bar ber School; and
- Fails to meet agreed upon financial obligations to Transitions Academy of Barbering Barber School.



Student Development

Student development is an ongoing focus at Transitions Academy of Barbering Barber School. Academic, occupational, and personal development is encouraged for all students. This emphasis is supported during the student's entire program of study by both academic and student services personnel.

Professional Conduct and Dress Code

When applying for admission, students agree to conduct themselves within the limits of acceptable behavior and appearance that will enable Transitions Academy of Barbering Barber School, to recommend the graduate to prospective employers as a courteous, considerate, and well-mannered individual.

All other Programs:

Some programmatic courses may require that you wear your program uniform (must match your program color exactly) and closed toed shoes. Your instructor will let you know the first day of class if their specific course requires uniform to be worn. No sagging, hats, headgear (of any kind), wraps, etc. are permitted regardless of the subject matter. Exceptions may be granted by the Director of Education for documented religious reasons.



Sexual Harassment

As a student at Transitions Academy of Barbering Barber School, if you feel you have been sexually harassed by means of inappropriate language, touch or behavior on the part of another student or member of the Transitions Academy of Barbering Barber School, staff, you are encouraged to submit a written and dated complaint to the administration. An interview will be scheduled at the earliest date possible to explore the complaint and counseling will be made available. The alleged offender will be contracted and an interview scheduled. Transitions Academy of Barbering Barber School, takes the position that sexual inappropriateness in many cases may be a matter of ignorance about social behavior and as such will provide counseling and individual tutoring as a first course of action in hopes that an understanding of boundaries in therapeutic contact can be established. Repeated offenses will result in suspension from the program.

Loss of Personal Property

Transitions Academy of Barbering Barber School, does not assume responsibility for the loss of books or other personal property. However, all instructors and students are requested to give the Receptionist all articles found so that the owner may claim them.

Honor Code

Classes and activities at Transitions Academy of Barbering Barber School, are conducted under the assumption that, as responsible individuals, students will adhere to the accepted educational and social standards forbidding plagiarism, cheating, dishonesty, theft, defacement of property, and drug and alcohol abuse. Individuals found to be in violation of these standards are subject to disciplinary actions that may include immediate suspension from Transitions Academy of Barbering Barber School.

Hours of Operation

Classes are scheduled Tuesday through Saturday (1-Hour Break) Full-Time Classes are 9:30AM-5:30PM Part-Time Classes are 3:30PM-7:30PM (No Lunch)





Previous Education

Previous Education Training

Transitions Academy of Barbering Barber School will issue course credit from other institutes as long as students maintained a "C" grade or higher within 3 years of taking the course. The student must submit an official or unofficial transcript prior to the first day of class starting. At that time, once documentation is verified and accepted, the student will receive a credit towards their tuition balance.

GRADING SCALE

•Each student is to maintain a	A	(93-100)
	A-	(90-92)
70% "C" average at all times.	\mathbf{B} +	(87-89)
•If a student is unable to maintain a "C" average after	В	(83-86)
completing the semester, they will be placed on	B-	(80-82)
academic probation along with evaluation for	C+	(77-79)
special services if needed for the next semester.	C	(73-76)
If student has not made any changes after	C-	(70-72)
, ,	\mathbf{D} +	(67-69)
evaluation student will be dismissed from the program.	D	(64-66)
•Students can return after the dismissal to the program,	F	(53-63)
repeating the course that was unsatisfactory.		

Student Records

All student records, transcripts, and progress reports will be kept confidential, and locked away, in a fire proof file cabinet at all times. Students will receive a progress report halfway into the semester, and a transcript will be issued at the end of the program. A previous or current student can request a transcript in writing, all forms are located with the Administrative Assistant and forwarded to the director. There is a \$10.00 transcript fee.



Registration

Registration Fee

The non-refundable registration fee is due at least thirty days before the scheduled start-date of the program in which you are enrolled. If you do not submit your registration fee within this time frame, you will be removed from the roster.

Enrollment Packet

Before your program is scheduled to begin, you will receive an Enrollment Packet to fill-out via e-mail. Please enter the necessary information, attach a photo/copy of a valid photo ID, and send those back to us at least one week before your program is scheduled to begin. You will have 30 days to submit your transcript and/ or GED (an unofficial transcript is fine; it does not need to be the sealed copy).

Orientation

Orientation will be live and in-person. Please be sure to ask any questions you may have. This will be the time to express any last-minute concerns that you may have regarding your program or the school.

Equimpent

Student is fully responsible for all equipment. Any equipment that is damaged, student will be held accountable for replacing damaged equipment.





Student Information	
Last Name:	
First Name:	
Address:	
City, State & Zip:	
Phone Number:	
Last 4 of SSN:	
Email:	
Date of Birth:	· · · · · · · · · · · · · · · · · · ·
Program Information	
Program:	
Length of Program:	
Registration Fee:	
Total Program Cost:	
Notes:	

This Agreement made and entered into between Transitions Academy of Barbering Barber School, hereinafter referred to as the School, and the Student whose name appears on page one (1) of this agreement. This agreement constitutes the entire agreement between to the two parties. Any changes, cancellations, or revocations of this Agreement must be in writing and signed by both the student and the school's chief executive officer. Upon enrollment, the Student will pay a registration fee. This registration fee is dictated by the program in which the student enrolls. Enrollment fee will be waived if a Student withdraws and returns in six months but

Student is responsible for paying all state board fees if they return within six months.



If the student withdraws from the program (or is dropped) and chooses to return within six months the student will be responsible for paying all State Board Fees. The Student understands that payments are due on the dates listed on the Payment Authorization form; these dates are predetermined by the Student and agreed upon by both the Student and the School. Failure to comply with this payment schedule will result in suspension of training. Should the Student miss too many days during the program, the student will be removed from the program and all monies paid towards completion of the program will be forfeited. If the Student fails to pay any of the amounts due to the institution under this agreement when they are due, the student will also pay the institution for all costs and expenses, including reasonable attorney's fees that are incurred by the institution in the collection of these amounts. If this agreement is referred for collection to an agency that is subject to the Fair Debt Collection Practices Act, the Student will pay those collection costs which should not exceed twenty-five (25) percent of the unpaid amount. Payment for services can be paid via cash, check, credit card, or money order. A return check fee of \$30 will be assessed to returned checks. There will be an equivalent \$30 fee for any scheduled payments that are unsuccessful; card declines or is invalid, cash not received on the scheduled payment date, etc. The School agrees to provide training for the program listed above. Upon satisfactory completion of the program, the Student will be awarded a Certificate of Completion provided the Student has met the scholastic and tuition requirements. Special Accommodations: I understand that any student requesting accommodations due to a disability must do so in writing to the Director no later than one (1) month prior to the program start date. The School is relieved and released of all claims by the Student that may arise as a result of the School's inability to perform hereunder as a result of an act of God, or any other matter beyond the control of the School. The Student agrees to maintain regular attendance and any willful irregularity, violation or infringement of the School's rules and regulations or failure to maintain satisfactory grades may result in immediate dismissal or suspension from the School. At the option of the School, Students who are dismissed will be governed by the same refund policy as students who interrupt training. Students who fail to maintain a passing grade will be required to repeat the program at the program tuition rate at the time of re-entry. The School reserves the right with prior notice to alter hours and/or days of attendance and/ or starting dates and/or programs within reason when deemed necessary. Such changes will not alter the tuition costs or refund policy stated in this Agreement. The school also reserves the right to increase tuition costs with prior notice at least thirty (30) days.



If conditions beyond the control of the school require postponement of a starting date or temporary suspension of classes, appropriate adjustments will be made to provide Student all the instruction to which the Start Date are entitled under the terms of this Agreement. Students who have enrolled but have not started attending the School will, upon request, be issued a refund of monies paid if postponement of classes exceeds sixty (60) days.

The Student understands that absence from a regularly scheduled class DOES NOT relieve him/her of tuition liability. I hereby acknowledge that if I am accepted for enrollment at Transitions Academy of Barbering Barber School, my enrollment is subject to all terms and conditions set forth in the Catalog in its sole discretion. I certify that I have received and will read (have read) the School's Catalog. A Student Handbook detailing policies and procedures will be received at the Orientation Session or beforehand. An official transcript may be provided to any student who withdraws if the above financial obligations have been satisfied.



Placement Assistance

Transitions Academy of Barbering Barber School, does not guarantee job placement. However, the School does provide employment assistance to its current and graduate students. It is further acknowledged that a copy of this Agreement and the Catalog describing the program prerequisites for enrollment and schedule of tuition payments have been received and read by the applicant. If the student needs to complete a background check for their program, we can complete this process for you in-house at an additional cost of \$30.00.

Refund Policy

I acknowledge that it is my responsibility to read the Refund Policies as described in the School's Catalog. I understand that refunds apply ONLY to total withdrawals and that there are no refunds on individual class drops once the class has been attended. All refunds are calculated based upon the student's last recorded date of attendance. Any refund will be issued within 30-days of the request and sent via standard mail. If a student chooses to pay-in-full before the program begins, it must be via money order or check. There are no refunds for registration fees.



Cancellation Prior to Class Starting

In the event the School does not accept the enrollment, full refund of all monies will be made to the applicant. An applicant may cancel his/her enrollment at any time before the commencement of classes. All monies paid by an applicant will be refunded if requested in WRITING within (5) calendar days after signing the enrollment agreement. A request for cancellation which is NOT made in WRITING shall be confirmed by the student in WRITING within an additional period of five (5) days calendar days. The school may retain the registration fee after five (5) calendar days or after ten (10) calendar days absent WRITTEN confirmation. An applicant subsequently requesting cancellation of enrollment prior to the class starting date shall be entitled to a refund of all monies paid minus the registration fee that is non-refundable. All monies due the applicant will be refunded within 30 days from cancellation.

Withdraws

Students who are unable to finish the term or payment period due to deployment for active-duty military service, whether enlisted, reserved, or National Guard, are entitled to a refund of all tuition and fees for the unfinished term or payment period. Credit will not be granted for unfinished courses, and the unfinished courses will not impact the student's Satisfactory Academic Progress. If the military student is deployed at the end of a term or payment period and completes his or her prior to deployment, then the tuition will not be refunded, the credits will be earned, and the student's Satisfactory Academic Progress will reflect the inclusion of those credits. Such a student will be released from his or her financial obligations for future terms or payment periods. Deployed students who choose to return to school following completion of deployment can re-apply as returning students.

If the military student is enrolled in a non-term program that will allow him or her to withdraw and re-enter at the same point, the student may request a leave of absence, which will be granted provided that the school is able to ensure that the student will be able return to the program at exactly the point at which he or she withdrew. In all cases, the military student must provide evidence, such as a copy of official orders, and/or a letter from a superior, to document the activation and/or deployment. Military students are also encouraged to consider taking courses online whenever possible during deployments, so that they can continue to progress toward completion of their programs.



Arbitration

You, the student, and Transitions Academy of Barbering Barber School agree that any dispute arising out of our relating to this enrollment agreement, your enrollment or attendance at Transitions Academy of Barbering Barber School, whether such dispute arises during or after your attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be resolved by binding arbitration in the city and county in which the school is located within the state of South Carolina. You, the student, and Transitions Academy of Barbering Barber School, each further agrees that this arbitration provision provides each party with its exclusive remedy for redress of any grievance or resolution of any dispute arising out of this Agreement, AND EACH PARTY EXPRESSLY WAIVES ANY RIGHT, INCLUDING WITHOUT LIMITATION THE RIGHT TO TRIAL BY JURY, IT MIGHT HAVE TO SEEK REGRESS IN ANY FEDERAL, STATE OR LOCAL COURT OR OTHER FORUM, except for an action to enforce in court an arbitration award rendered to this agreement.

Complaint Procedure

- 1. In the event of questions or concerns about the terms of this agreement, you may contact the Director of the School at the address on the back cover page one of this agreement.
- 2. Transitions Academy of Barbering Barber School is licensed by South Carolina LLR Board. Questions or concerns that are not satisfactorily resolved by the persons designated above may be brought to the attention of the South Carolina LLR Board.



Payments

The Student understands that payments are due on the dates listed on the Payment Authorization form; this payment schedule includes specific dates predetermined by the Student, which are then agreed upon by both the Student and the School. Failure to comply with this payment schedule will result in suspension of training.

- •A \$30 late fee will be added to the student's total balance if the student fails to pay.
- •In the event payments are not paid in full, already trained hours will be sent into the Board with a written affidavit within five days.
- •The student must return all loaned-out supplies and be paid-in-full before receiving their certificate(s) from the school.

THE STUDENT CERTIFIES THAT ALL INFORMATION PROVIDED ABOUT THE STUDENT IS ACCURATE AND THAT THE STUDENT HAS READ ALL PAGES OF THIS ENROLLMENT AGREEMENT AND WILL ABIDE BY ITS PROVISIONS. THE STUDENT HAS RETAINED A COMPLETELY FILLED-IN COPY OF THIS ENROLLMENT AGREEMENT. THE STUDENT MAY CANCEL THIS ENROLLMENT AGREEMENT AT ANY TIME PRIOR TO MIDNIGHT OF THE FIFTH (5) CALENDAR DAY AFTER THE DATE OF THIS TRANSACTION. FAILURE TO EXERCISE THIS OPTION, HOWEVER, WILL NOT INTERFERE WITH ANY OTHER REMEDIES THE STUDENT MAY POSSESS. THIS ENROLLMENT AGREEMENT IS NOT BINDING UNTIL ACCEPTED IN WRITING BY THE SCHOOL.

DATE	SIGNATURE OF APPLICANT
DATE	SIGNATURE OF SCHOOL DIRECTOR



School Requirements

- 1. Students are required to attend all hands-on sessions. If for any reason the student cannot attend, they will be required to make up the session during the next class day using both the morning and evening sections.
- 2. Students must attend the final review session before their scheduled exam date.
- 3. All students should check the Final Exam Schedule against their own class schedule and report any time conflicts to the instructor(s) as soon as possible. It is the student's responsibility to properly inform the instructor(s) if they are unable to attend their exam on the scheduled date.
- 4. All students must keep a current credit card on file, as well as the predetermined payment dates put in place to ensure full payment of tuition; even students who choose to make payments using cash or check must keep a credit card on file in case the student borrows/loans any of the School's supplies including textbook, tablet, barber kit, etc.
- 5. If any payments are returned and/or declined on any of the predetermined payment dates, there will be a \$30.00 processing fee applied to your total balance.
- 6. All textbooks and any other borrowed/loaned supplies must be returned on the final day of the program. If the student does not return a textbook, they may be charged a \$50.00 replacement fee. Details about charges for losing other supplies (barber kit, tablet, etc.) are discussed on an as need basis.
- 7. All students must be in uniform for each program session as well.

*COVID-19 Additions: Face mask maybe required.

*No smoking or vaping of any kind..





Cellphone Policy User Agreement

To be proactive with today's growing social and interactive technology trends, it is our hope that this policy will increase awareness and training while putting into practice social and professional etiquette relating to electronic devices. Transitions Academy of Barbering Barber School will allow cell phones to be used for instructional purposes and during break periods only. Phones must be silent and out of sight during instructional times. If an important phone call must be taken, please step out of the classroom to take the call. Students in possession of a cell phone must comply with the Transitions Academy of Barbering Barber School Cell Phone Policy Use Agreement.

I,, l	inderstand the above
requirements and will abide by the rules and regulations pacademy of Barbering Barber School. I understand that defyin	g these rules and regula-
tions in any way may result in being withdrawn from the proenrolling.	ogram in which I am
Date:	
Student Name:	
Student's Signature:	
Transitions Academy of Barbering Barber School Represe	ntative:



The Masterbarber

Class

Duration: 40-Weeks

<u>Class Description:</u> The primary purpose of the Masterbarber Course is to train the student in the basic manipulative skills, safety judgments, proper work habits, and desirable attitudes necessary to achieve competency in entry-level job skills, obtain licensure, and obtain gainful employment in the field of barbering or related career fields.



Barber School Curriculum Class Requirements:

HOURS

1. Hygiene and Good Grooming—the hair, nails, skin and posture45
2. Professional Ethicsethical conduct and attitudes
3. Bacteriology, Sterilization and Sanitationtypes of bacteria, methods of sterilization35*
4. Implements introduction and use8
5. Shavingfundamentals and preparation10*
6. Men's Haircuttingfundamentals, implements, preparation, tapered cuts, clipper cuts, clipper techniques
shear and comb, thinning, facial types and modern trends
7. Cutting and Styling Curly and Over-Curly Hairhair structure, special problems and methods150
8. Mustaches and Beards designing and techniques of cutting15
9. Shampooing and Rinsingmethods, positions and types
10. Hair and Scalp Treatmentrecommended treatments and massage methods35
11. Facial Treatmenttheory of massage, benefits and results, procedures and nerves15
12. Razor Haircuttingmen's and women's, principles, types of razors and safety45
13. Hair Waving and Curlingblow drying and curling iron techniques50
14. Permanent Wavingmen and women, types of perms, sectioning and blocking, special problems
and aftercare150*





The Masterbarber



Duration: 40-Weeks

Barber School Curriculum Class Requirements Continues:

	HOUR
15. Men's Hairpiecesfitting, types of hairpieces and service	25
16. Disorders of the Skin, Scalp and Hairdiseases and treatments	35
17. Anatomy and Physiologythe body and its functions	10*
18. Shop Management	35
19. Retailing	35
20. Licensing Laws	5
21. History of Barbering	5
22. Orientation and Introduction of School Staff and Policy	5
23. Honing and Stropping	8
24. Chemical Hair Relaxingintroduction, chemical processing and safety precautions	40*
25. Hair Coloringtemporary, permanent, semi-permanent, application and lightening	90*
26. Electricity and Light Therapyusage and precautions	5
27. Chemistryproduct knowledge, organic and inorganic chemistry reaction to hair and skin	90*
28. Testing	24

1500 TOTAL CLOCK HOURS







Barbering

Class

Duration: 40-Weeks

<u>Class Description:</u> The primary purpose of the Barbering Course is to train the student in the basic manipulative skills, safety judgments, proper work habits, and desirable attitudes necessary to achieve competency in entry-level job skills, obtain licensure, and obtain gainful employment in the field of barbering or related career fields.



Barber School Curriculum Class Requirements:

HOURS

1. Hygiene and Good Grooming—the hair, nails, skin and posture45	
2. Professional Ethicsethical conduct and attitudes	
3. Bacteriology, Sterilization and Sanitationtypes of bacteria, methods of sterilization35*	
4. Implements introduction and use8	
5. Shavingfundamentals and preparation10*	
6. Men's Haircuttingfundamentals, implements, preparation, tapered cuts, clipper cuts, clipper technique	S,
shear and comb, thinning, facial types and modern trends	
7. Cutting and Styling Curly and Over-Curly Hairhair structure, special problems and methods150	
8. Mustaches and Beards designing and techniques of cutting15	
9. Shampooing and Rinsingmethods, positions and types	
10. Hair and Scalp Treatmentrecommended treatments and massage methods35	
11. Facial Treatmenttheory of massage, benefits and results, procedures and nerves15	
12. Razor Haircuttingmen's and women's, principles, types of razors and safety45	
13. Hair Waving and Curlingblow drying and curling iron techniques50	
14. Permanent Wavingmen and women, types of perms, sectioning and blocking, special problems	
and aftercare150*	





Barbering



Duration: 40-Weeks

Barber School Curriculum Class Requirements Continues:

	HOUR
15. Men's Hairpiecesfitting, types of hairpieces and service	25
16. Disorders of the Skin, Scalp and Hairdiseases and treatments	35
17. Anatomy and Physiologythe body and its functions	10*
18. Shop Management	35
19. Retailing	35
20. Licensing Laws	5
21. History of Barbering	5
22. Orientation and Introduction of School Staff and Policy	5
23. Honing and Stropping	8
24. Chemical Hair Relaxingintroduction, chemical processing and safety precautions	40*
25. Hair Coloringtemporary, permanent, semi-permanent, application and lightening	90*
26. Electricity and Light Therapyusage and precautions	5
27. Chemistryproduct knowledge, organic and inorganic chemistry reaction to hair and skin	90*
28. Testing	24

1500 TOTAL CLOCK HOURS







Braiding 101

Class

Duration: 6-Hours

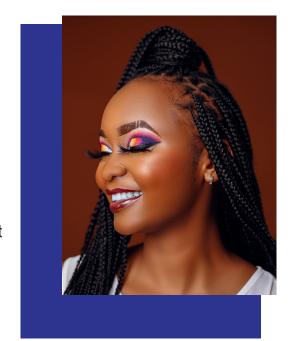
<u>Class Description</u>: The Braiding 101 class you will learn the fundamentals of braiding natural hair, adding commercial hair extension, parting and speed braiding. A Natural Hair Care Specialist training course shall begin with infection control and blood exposure procedures as defined in SC Chapter 7 Section 40-7-255 Title 40 and consist of 6 hours A Natural Hair Care Specialist will be taught the Statute scope of practice as follows: Definitions. (14a) Natural hair care is a service that results in tension on hair strands or roots by wrapping and extending hair by hand or mechanical device. For purposes of this definition, the phrase "natural hair care" shall include the use of artificial or natural hair.

<u>Class Requirements:</u> The first subjects to be taught in theory and practical application will be the infection control and blood exposure procedures as defined in SC Chapter 7 Section 40-7-255 Title 40. Once infection control and blood exposure have been taught, we will ensure instruction of theory and practical subjects including:

- -Bacteriology
- -Board laws
- -Regulations
- -Board website
- -Licensure scope of practice
- -Sanitation and sterilization
- -Anatomy
- -Disorders of the hair and scalp
- -Client consultation
- -Business management
- -Professional ethics
- -Universal sterilization & sanitation precaution
- -How to distinguish between disinfectant & anticiptics
- -How to sanitize hands & disinfect tools, examination questions & test

We have developed and will use approved performance evaluation plan for the following performance requirements:

- (1) Infection Control:
- (2) Blood exposure procedure;
- (3) 2 strand overlap;
- (4) 3 strand overbraid;
- (5) 3 strand underbraid;
- (6) On the scalp 3 strand braid



*This class also offers the opportunity for you to earn a certificate and become a S.C. Certified Braider.



Barber Assistant

Program

Duration: 6-Weeks

<u>Class Description</u>: The Barber Assistant Program gives you the proper knowledge of sanitation disease infection control blood spill, exposure, shampoo in and basic manicure and pedicure knowledge.

<u>Class Requirements:</u> The first subjects to be taught in theory and practical application will be the infection control and blood exposure procedures as defined in SC Code 40-7-230 (2013). Once infection control and blood exposure have been taught, we will ensure instruction of theory and practical subjects including:

- -Bacteriology
- -Board laws
- -Regulations
- -Board website
- -Licensure scope of practice
- -Shampooing, Draping
- -Anatomy
- -Disorders of the hair and scalp
- -Client consultation
- -Professional ethics
- 40 Clock Hours Hygiene
- 30 Clock Hours Professional Ethic
- 35 Clock Hours Bacteriology
- 50 Clock Hours Shampoo, Rinse Hair, Scab Treatment & Recommended methods of massage
- 35 Clock Hours Basic Manicure
- 40 Clock Hours Pedicure
- 45 Clock Hours Chemistry

(Product knowledge organic and inorganic chemical reactions to the

hair and skin)

Total Clock Hours: 240



- -Must be at least 16 years old.
- -Submit permit application along with required documents (review application)
- -Pay the perscribed fee of \$35.
- -Complete 250 hours of training in shampooing and manicures.
- -Upon completion of the required hours, you must register for and pass the Barber Assistant Exam.



State Board Exam Preparation



State board exam preparation test is a one on one course that helps you to perfect the passing of the state board exam. In this class we will go over:

- -State Board Setup
- -Preparation
- -Full Overview of Exam
- -Theory Review





Tuition & Fees

The Masterbarber Class	\$10,500 with \$1,000 Deposit (Grand Opening Special first 10 Students Tuition will be \$8,500 with \$800 Deposit) *Financing In-House Available*
Barbering Class	\$10,500 with \$1,000 Deposit (Grand Opening Special first 10 Students Tuition will be \$8,500 with \$800 Deposit) *Financing In-House Available*
Braiding 101 Class Braiding Certification	*All supplies needed in this class are included in the fee. *
Barber Assistant Shampoo/Manicurist	\$2500 for Barber Assistant Program
State Board Preparation Class 101	State Board Exam Preparation Test starts at \$300, price varies depending on individual needs.

*Tuition includes Barber Kit, Textbook Rental, Tablet Rental, TB Test Exam Application (First Time Only - Theory and Pratical)

*Financing is Available, feel free to Contact Us to learn more about Financing your Class Today!





Barber Students, Applications, Permits, Training, Progress Reports, and Examinations.

- 1. Every person desiring to train in a barber school or college, or under the personal supervision of a registered barber, shall file an application for student permit to take the training. Such application shall be on a blank form furnished by the Board and shall be signed by the applicant and official of school or college or registered barber under whom the applicant desires to train. The prospective student who desires to train under the personal supervision of a registered barber shall meet along with the registered barber with a representative of the Board. The representative shall make his recommendation to the Board at its next regular meeting, at which time the Board shall make its decision as to approval of the permit. If the applicant wishes a review of the Board's decision, he may meet with the Board at the next regular meeting. A registered barber may train only two (2) students in his shop at a time, provided said students have a chair at all times.
- (A) Students training fulltime in a school or college shall be on a five (5) day week basis, eight (8) hours per day, for a minimum of forty (40) weeks; or, students training fulltime under the personal supervision of a qualified registered barber shall be eight (8) hours per day on a forty (40) hour a week basis for forty-eight (48) weeks.
- (B) Students shall have received a written student permit issued by the Board.
- (C) Each student training under the personal supervision of a registered barber will be required to obtain the same textbooks taught by barber school or college and be given at least one (1) hour of study per day.
- (D) Student training parttime in a school or college shall be on a twenty (20) hour a week basis for forty (40) weeks; students training parttime under the personal supervision of a qualified registered barber shall be on a twenty (20) hour a week basis for forty-eight (48) weeks. HISTORY: Amended by State Register Volume 15, Issue No. 4, eff April 26, 1991; State Register Volume 36 Issue No. 6, eff June 22, 2012.



When Enrollment Commences:

A student shall be deemed enrolled in the barber school or college or under the personal supervision of a registered barber only from and after the date of issuance of a student permit by this Board.

<u>Issuance of Permit</u>

The student permit shall be issued for a period of nine (9) months for training in an approved barber school or college, or for twelve (12) months for training under the personal supervision of a qualified registered barber. The student permit is valid only while the student is training in the school, college or under the supervision of the registered barber to which the student permit is issued. The student permit is nontransferable to another school, college or qualified registered barber. If the training of the student is terminated for any reason during the period for which the student permit is issued, the student cannot apply for a new student permit until the expiration of the existing permit; UNLESS the Board decides for good cause that a new permit should be issued. If training of a student has been terminated for any reason and the student desires a new student permit prior to the expiration of the existing permit, the following must be complied with before the Board will consider the application:

a) a new application must be completed in accordance with Regulation No. 17-8 b) applicant must file a signed statement in writing setting forth why the training was terminated and why a new permit should be issued by the Board. The statement shall accompany the new application for a student permit.

Upon receipt by the Board of the application and statement, a copy of the statement shall be forwarded to the school, college or registered barber that was issued the existing permit. If the school, college or registered barber objects to the issuance of a new student permit prior to the expiration of the existing permit, the following must be complied with in order for the Board to consider the objection:

- a) a signed statement in writing by an office or agent of the school or college or registered barber setting for the objection to the issuance of a new student permit.
- b) this statement must be received by the Board on or before the tenth (10) day after the date of the Board's letter advising the holder of the student permit of the new application; otherwise, the objection will not be considered by the Board.



After receipt of the application, statement and objection, if any, the Board will consider the application. If the Board desires to hear testimony from the applicant and the holder of the existing student permit, the Board will notify both parties when to appear. Failure to appear by applicant will terminate further consideration of the objection. The applicant and holder of the student permit will be notified of the Board's decision on the new application.

Monthly Progress Report

The school, college or the registered barber by whom the training is given, shall file with the Board on the first of each month a monthly progress report on each student. This report is to be prescribed by the Board. All reports, records, or other documents required by rules and regulations to be submitted to the Board by barber school or college or registered barber training a student.

Re-Examination

Each student who completes training in a barber school or college or under the supervision of a registered barber and fails to make a passing grade on the examination may be eligible to take another examination by filing a new application.

Additional Training

An application for student permit must be filed with the Board for each student re-entering the school or college for additional training or for additional training under the personal supervision of a registered barber

*Any questions pertaining to State Board Rules & Regulations please go to: www.llr.sc.gov



South Carolina Department of Labor, Licensing and Regulation

South Carolina Board of Barber Examiners



110 Centerview Dr. • Columbia • SC • 29210 P.O. Box 11329 • Columbia • SC 29211-1329

Phone: 803-896-4588 • <u>BoardInfo@llr.sc.gov</u> • Fax: 803-896-4484 www.llr.sc.gov/POL/Barber/



STUDENT PERMIT APPLICATION INSTRUCTIONS

Check your application status online for pending documentation before directly contacting the Board at www.llr.sc.gov and select "Online Services". Allow 10 business days from the date we receive your application before checking your application status. During peak times, the application review/approval process may take longer.

1. Complete application in blue or black ink only.

2. Submit with your application:

- Remit the \$35 non-refundable fee via a check, money order or cashier's check only. Make payable to LLR- Board of Barber Examiners.
- Recent 2"x2" full faced passport photo.
- Copy of vital statistics birth certificate or valid passport. Hospital certificates are not accepted.
- Copy of social security card.
- Copy of valid state issued ID, driver's license or valid passport with intact picture.
- Completed and notarized Verification of Lawful Presence, attached.
- If applicable, copy of legal documents that authorize a change in name such as marriage licenses, divorce decrees, or other court documents. NOTE: Permits will only be issued as reflected on legal document. (Birth certificate, marriage license, etc.)
- Proof of having completed at least 9th grade education.
- TB test results, less than a year old, indicating you are free of tuberculosis.
- Application must be signed by student, School Official or Shop Instructor and notarized. <u>Your</u> application is not complete without these signatures.
- If applicable, submit a statewide criminal background report, court documents, parole/probation letter and a personal explanation of the listed violations. If violations happened in South Carolina, please gain a SLED report from https://catch.sled.sc.gov/.

3. Purchase Important Training Materials:

- Textbook- Milady Standard Barbering 6th ed ISBN 1305100557
- Student Workbook Milady Standard Barbering ISBN 1305100662
- Milady Standard Barbering Exam Review ISBN 1305100670 (optional); OR
- Textbook Pivot Point Fundamentals: Barbering Book Set (includes study guide and exam prep)
 - i. www.pivotpointshop.com/Education_Categories/School-Education



South Carolina Department of Labor, Licensing and Regulation **South Carolina Board of Barber Examiners**

110 Centerview Dr. • Columbia • SC • 29210 P.O. Box 11329 • Columbia • SC 29211-1329

2X2 PASSPORT PHOTO IN THIS SPACE

Attach a recent full face

Previous Barber Training:

School or Instructor

Phone: 803-896-4588 • <u>BoardInfo@llr.sc.gov</u> • Fax: 803-896-4484 www.llr.sc.gov/POL/Barber/

OFFICE USE ONLY DATE STAMP

COPIES ARE NOT ACCEPTED)					
FEE REQUIRED: \$35- of Barber Examiners. All may be assessed on all re	Submit a cashier,	personal, or c		ney order pay	•	
☐ Barber Col	llege/School Student	☐ On-The-Jo	ob-Training Student	☐ Barber A	Assistant- OJT	
Full Legal Name:Firs		Middle	e Maiden (if n	narried)	Last	
Home Address:Street (phys			Star	,	Zip	
Mailing Address:Stre		•	State Telephone #:		iip	
Email Address:			Social Security Numb	ber:		
Date of Birth://	/		Gender: Female	☐Male		
1. Have you completed a *You must attach proof 2. Have you ever been codrugs? If yes, submit a court records regarding from the probation or p.	f that you have comployed for pled guicopy of the criminal gyour conviction, the	leted at least 9 th good lity or nolo conter background his the content of the c	ndere to any felony, a c tory where the violation	on(s) occurred arge, if applic	d and attach copicable, as well as a	involving les of the a statement
3. Have you had previous *Students are only allow attain the training hours y	s barber training? ed two permits. If you	are requesting a	third permit, you must s	ubmit a letter ex	— ☐ Yes Note: Explaining why you compared to the property of the property o	No 🗌

Dates of Training

Hours Completed

Previous Barber Training			
	School or Instructor	Dates of Training	Hours Completed
Privacy Act Disclosure:			
for use in the establishmen law. Failure to provide your security numbers may also	t, enforcement and collection of ch social security number for these mo be disclosed to other governmenta	ild support obligations and for rep andatory purposes will result in the I regulatory agencies and for ident	al license provide a social security number orting to certain databanks established by denial of your licensure application. Social ification purposes to testing providers and I for any other purpose not provided for by
necessary to fulfill a legitim appropriate records and inf subject to public scrutiny Carolina Freedom of Inform	ate public purpose. The South Card ormation possessed by a governme or release. The Department colle nation Act, the South Carolina Fam ont shares certain information on t	olina Freedom of Information Act e ent agency. Therefore, some perso cts and disseminates personal in ily Privacy Protection Act, and othe	s limited to such personal information as is nsures that the public has a right to access nal information on the application may be formation in compliance with The South er applicable privacy laws and regulations. mental agencies for various governmental
ATTESTATION AND SIGI	NATURE		
and have answered them and correct. Should I furn	completely, without reservations of	application. I have carefully read to fany kind, and I declare that all nation in this application, I hereby	person described and identified and the the questions in the foregoing application statements made by me herein are true agree that such act shall constitute the lina.
Signature of Applicant	(Do not print)	Date	_
Subscribed and sworn to b	pefore me this day of _	, 20	
Signature of Notary Public			
My Commission Expires: _			
DID YOU REMEMBER 1	<u>ro</u> :		
Complete and answer	all questions. Sign, date and have	your application notarized.	
Complete, sign, date	and have the Affidavit of Lawful Pr	esence/Affidavit of Fligibility nota	rized
_ ` `	gible copy of your beginner's perm	• •	
	of your Social Security Card.		
• •	r TB test results (less than a year	old).	
	our application (copy of your drive		photo).
	. Money order, cashier's check or debit cards accepted.	personal check made payable to	the SC Board of Barber Examiners. No

Check the status of your application online at www.llr.state.sc.us/pol/barber. Once all requirements have been received, a license number may be generated within 10 business days. During peak times, the application review/approval process may take longer.

SECTION II- SCHOOL INFORMATION (Barber College/School Students)

The applicant is not considered enrolled until the date of issuance of a student permit by this Board.

School Name:	License No:		Date Issued:	
Mailing Address:Street	City	State	Zip	
School Contact Person:	Te	elephone No.:		
SECTION III- ON-THE-JOB The applicant is n			TION nce of an OJT permit by this Board.	
Instructor Name:		*Last Five Digits of Social Security No.: XXX-X		
Registered Barber License No.:		Instructor License No.:		
Shop Name:		Shop License No:		
Mailing Address: Street	City	State	Zip	
Shop Telephone No:	-			
OJT instructors can only supervise to your supervision.	wo students at one time.	List the name and socia	al security number for each student who is train	ning under
1.		*Permit No.:		
2.		*Permit No.:	 	
SECTION IV- AFFIDAVIT OF SO	CHOOL OR SHOP I	NSTRUCTOR		
Board of Barber Examiners have been regulations governing Barber Student T Examiners. I fully understand that non-suspension or revocation of any and all	met. I further certify and raining, including but n compliance with any of licenses issued by this I	l agree that I, School off ot limited to, providing the requirements set for Board or other disciplina	Shop student training requirements mandated beficial or Shop Instructor, will comply with all the all the paperwork required by the SC Board of the by the SC Board of Barber Examiners may action.	ne rules and of Barber
School Official or Shop Instructor Signat	ure	Date		
SWORN to before me this	lay of	, 20		
Notary Signature				
Print Name				
Notary Public for				
My Commission Expires:				

HEALTH CERTIFICATION

Prior to licensure, applicant shall be required to have a tuberculin skin test with five U.S. Tuberculin Units of purified protein derivative. Applicants found to be non-reactors to a 5TU-PPD tuberculin skin test shall require no further routine annual screening. Results of skin tests utilizing the multiple puncture method shall not be accepted, if applicants are found to be tuberculin reactors, they must provide the Board with a statement that the applicant is non-contagious and must undergo such further testing as may be necessary before the county health department or private physician can provide the Board with such a statement. This statement shall include a section stating whether or not it will be necessary for the applicant to have an annual chest x-ray.

ide the Board with such ne applicant to have an a		ment shall includ	e a section stating	g whether or not it will be	necess
e of person being exami	ned				
Result of Tuberculo	sis Examination:				
X-Ray of C	ChestOR Skin Test(a	attach report) —			
I find this ap	plicant free from TB ar	nd is physically q	ualified to practio	ee barbering.	
Signature of M D.			Print Name	of M D.	
	City	State	 Zip	County	
				•	
Phone			M.D. Licer	ise Number	



STATE OF SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES AFFIDAVIT OF ELIGIBILITY



Pursuant to Section 8-29-10, *et seq.* of the South Carolina Code of Laws (1976, as amended), the Department of Labor, Licensing and Regulation must verify that any person who applies for a South Carolina license is lawfully present in the United States. Complete and sign this affidavit of eligibility. The information provided is subject to verification.

The condension of			
ı ne unaersignea	(Print clearly First. Middle. and	, Of I Last name)	(Home Address , City, State, and Zip Code)
peing first duly sworn depo	ses and states as follows	3:	
Check only one box			
1. I am a United St	ates citizen; or		
2. 🗌 l am a Legal Perr	manent Resident of the l	Jnited States eightee	en years of age or older; or
	Alien or non-immigrant u age or older, and lawfull		nigration and Nationality Act, Public Law 82-414, ed States.
4. Other:	Please si	ubmit any documenta	ation that supports this status.
Date of Birth:			
Alien Number:		I-94 Number	<u> </u>
	ration documents. Provi		r immigration documents . See Instruction sheet fo t and back.)
knowingly and willfully addition to other sanc	makes a false, fictitious,	or fraudulent statem State or the United	outh Carolina Code of Laws, a person who ent or representation in an affidavit shall, in States, be guilty of a felony, and upon s (or both)
issued, and that I shall		to immediately advi	l apply through any license(s) or renewals se the Department of Labor, Licensing and
understand that und		aw, providing fals	d correct to the best of my knowledge. I se information is grounds for denial, r permit.
Signature of Affiant			
SWORN to before me this_	day of	, 20	
Notary Signature			
Print Name			

Notary Public for _____

My Commission Expires:

INSTRUCTION SHEET FOR COMPLETING AFFIDAVIT OF ELIGIBILITY

CHECK box 1:

If you are a United States Citizen by birth or naturalization

CHECK box 2:

If you are a Legal Permanent Resident and you are not a U.S. Citizen, but are residing in the U.S. under legally recognized and lawfully recorded permanent residence as an immigrant

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

CHECK box 3:

If you are a Qualified Alien. You are a Qualified Alien if you are:

An alien who is lawfully admitted for residence under the INA

An alien who is granted asylum under Section 208 of the INA

A refugee who is admitted to the United States under Section 207 of the INA

An alien who is paroled into the United States under Section 212(d)(5) of the INA for a period of at least 1 year. An alien whose deportation is being withheld under Section 243(h) of the INA (as in effect prior to April 1, 1997) or whose removal has been withheld under Section 241(b)(3).

An alien who is granted conditional entry pursuant to Section 203(a)(7) of the INA as in effect prior to April 1, 1980.

An alien who is a Cuban/Haitian Entrant as defined by Section 501(e) of the Refugee Education Assistance Act of 1980.

An alien who has been battered or subjected to extreme cruelty, or whose child or parent has been battered or subject to extreme cruelty.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

ACCEPTED IMMIGRATION DOCUMENTS:

Unexpired Reentry Permit (1-327)

Permanent Resident Card or Alien Registration Receipt Card With Photograph (1-551)

Unexpired Refugee Travel Document (1-571)

Unexpired Employment Authorization Card Which Contains a Photograph (I-766)

Machine Readable Immigrant Visa (with Temporary 1-551 Language)

Temporary 1-551 Stamp (on passport or 1-94)

1-94 (Arrival/Departure Record) in Unexpired Foreign Passport

1-20 (Certificate of Eligibility for Nonimmigrant, F-1, Student Status)

DS2019 (Certificate of Eligibility for Exchange Visitor, J-1, Status)



South Carolina Department of Labor, Licensing and Regulation

South Carolina Board of Barber Examiners

110 Centerview Dr. • Columbia • SC • 29210 P.O. Box 11329 • Columbia • SC 29211-1329 Phone: 803-896-4588 • BoardInfo@llr.sc.gov • Fax: 803-896-4484 llr.sc.gov/bar

BARBER EXAM APPLICATION

Include with your application:

- Check or money order in the amount of \$45 made payable to **SC Board of Barber Examiners**. A returned check fee of up to \$30, or an amount specified by law, <u>may</u> be accessed on all returned funds.(All fees are non-refundable)
- Copy of your social security card
- Copy of your valid driver's license, state issued ID, passport or military ID
- Copy of your name change document (if applicable)
- Proof of 9th Grade Education
- Signed and notarized Verification of Lawful Presence (Attached)
- Recent passport photo
- TB Test Results

Select Exam Credential: Registered Barber Master Hair Care Specialist Barber Instructor
Type of Exam: Theory Only Practical Only Theory and Practical
Name: Date of Birth:
Have you ever legally changed your name? Yes No Maiden Name/Alias: If yes, please submit legal documentation supporting the change. (Marriage certificate, divorce decree, etc.)
Home Address:
Mailing Address:
Phone: Email:
Social Security Number: Gender:
1. Do you have an open application under this profession and wish to reschedule YES NO your exam(s)?
2. Have you read the Candidate Handbook for the profession to which you are applying?
EDUCATION
Name of the establishment where you completed your professional training:
Student Enrollment Date: Student Completion Date:
1. Have you completed the required number of in-state or out-of-state training for your profession from an accredited barber school or public vocational school (You do not have to have a license in SC or another state)?
OR

2.	Have you completed 1920 hours of On-The-Job training in South Carolina	YES	NO NO	
	Name of the instructor who provided your OJT your professional training:			
	Student Enrollment Date: Student Completion	Date:		
Ρŀ	ERSONAL HISTORY QUESTIONS			
1.	Are you seeking an Instructor license?		YES	NO NO
	a. If yes, have you been licensed as a registered barber or master hair care three years?	e specialist for	YES	NO
2.	. Are you seeking to reinstate an expired South Carolina license?			NO
3.	3. Do you currently have a license outside the state of South Carolina and you wish to seek endorsement in South Carolina?			NO
4.	4. ADA: Are you requesting special accommodations under the Americans with Disabilities Act? YES			NO
5.	Have you ever been convicted of, or pled guilty or nolo contendere to a fele to a non-felony crime involving drugs or moral turpitude? If yes, submit a subackground check from the state's law enforcement agency where the crime (SLED for SC, third party criminal background checks will not be accepted documents/disposition.	statewide criminal e took place	YES	NO
6.	Have you ever had a license to practice barbering denied, suspended, restri- surrendered, or have you ever been disciplined by an occupational licensing state or any other state or jurisdiction? If yes, submit a letter of explanation	g authority in this	YES	NO
I c	CTESTATION: ertify that all statements contained herein are true and correct to the best of my know incorrect information provided by me may result in the cancellation of any license is			e
Si	gnature:	2 x 2		
Da	ite:	Recent Passpor Photo	t Type	
sec	uth Carolina Law requires that every individual who applies for an occupational ourity number for use in the establishment, enforcement and collection of child suppor abanks established by law. Failure to provide your social security number for these	t obligations and for rep	orting to cert	ain

South Carolina Law requires that every individual who applies for an occupational or professional license provide a social security number for use in the establishment, enforcement and collection of child support obligations and for reporting to certain databanks established by law. Failure to provide your social security number for these mandatory purposes will result in the denial of your licensure application. Social security numbers may also be disclosed to other governmental regulatory agencies and for identification purposes to testing providers and organizations involved in professional regulation. Your social security number will not be released for any other purpose not provided for by law.

Other personal information collected by the Department for the licensing boards it administers is limited to such personal information as is necessary to fulfill a legitimate public purpose. The South Carolina Freedom of Information Act ensures that the public has a right to access appropriate records and information possessed by a government agency. Therefore, some personal information on the application may be subject to public scrutiny or release. The Department collects and disseminates personal information in compliance with The South Carolina Freedom of Information Act, the South Carolina Family Privacy Protection Act, and other applicable privacy laws and regulations. Additionally, the Department shares certain information on the application with other governmental agencies for various governmental purposes, including research and statistical services.



STATE OF SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES AFFIDAVIT OF ELIGIBILITY



Pursuant to Section 8-29-10, *et seq.* of the South Carolina Code of Laws (1976, as amended), the Department of Labor, Licensing and Regulation must verify that any person who applies for a South Carolina license is lawfully present in the United States. Complete and sign this affidavit of eligibility. The information provided is subject to verification.

Section A: LAWFUL PRESENCE in the	United States.				
The undersigned(Print clearly First, Midd	, of, of (Home Address, City, State, and Zip Code)				
(Print clearly First, Midd being first duly sworn deposes and states					
Check only one box:					
1. I am a United States citizen; or					
2. I am a Legal Permanent Resident of the United States eighteen years of age or older; or					
3. I am a Qualified Alien or non-immigrant under the Federal Immigration and Nationality Act, Public Law 82-414, eighteen years of age or older, and lawfully present in the United States.					
4. Other:	Please submit any documentation that supports this status.				
Date of Birth:					
Alien Number:	I-94 Number:				
(If you checked number 2, 3, or 4 y instruction sheet for a list of accepted imm	you must attach a copy of your immigration documents. See nigration documents.)				
Section B: ATTESTATION.					
knowingly and willfully makes a false, fic	section 8-29-10 of the South Carolina Code of Laws, a person who titious, or fraudulent statement or representation in an affidavit shall, in y this State or the United States, be guilty of a felony, and uponed for not more than 5 years (or both).				
I understand that the representations made in this Affidavit shall apply through any license(s) or renewals issued, and that I shall have an affirmative duty to immediately advise the Department of Labor, Licensing and Regulation of any change of my immigration or citizenship status.					
	ntained herein is true and correct to the best of my knowledge. I lina law, providing false information is grounds for denial, certificate, registration or permit.				
Signature of Affiant					
SWORN to before me thisday of	, 20				
Notary Signature					
Print Name					
Notary Public for					
My Commission Expires:					

Rev: 02-02-2015

INSTRUCTION SHEET FOR COMPLETING AFFIDAVIT OF ELIGIBILITY

CHECK box 1:

If you are a United States Citizen by birth or naturalization

CHECK box 2:

If you are a Legal Permanent Resident and you are not a U.S. Citizen, but are residing in the U.S. under legally recognized and lawfully recorded permanent residence as an immigrant.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

CHECK box 3:

If you are a Qualified Alien. You are a Qualified Alien if you are:

An alien who is lawfully admitted for residence under the INA.

An alien who is granted asylum under Section 208 of the INA.

A refugee who is admitted to the United States under Section 207 of the INA.

An alien who is paroled into the United States under Section 212(d)(5) of the INA for a period of at least 1 year. An alien whose deportation is being withheld under Section 243(h) of the INA (as in effect prior to April 1, 1997) or whose removal has been withheld under Section 241(b)(3).

An alien who is granted conditional entry pursuant to Section 203(a)(7) of the INA as in effect prior to April 1, 1980.

An alien who is a Cuban/Haitian Entrant as defined by Section 501(e) of the Refugee Education Assistance Act of 1980.

An alien who has been battered or subjected to extreme cruelty, or whose child or parent has been battered or subject to extreme cruelty.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

ACCEPTED IMMIGRATION DOCUMENTS:

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Permanent Resident Card or Alien Registration Receipt Card With Photograph (I-551)

Unexpired Refugee Travel Document (I-571)

Unexpired Employment Authorization Card Which Contains a Photograph (I-766)

Machine Readable Immigrant Visa (with Temporary I-551 Language)

Temporary I-551 Stamp (on passport or I-94)

I-94 (Arrival/Departure Record) in Unexpired Foreign Passport

I-20 (Certificate of Eligibility for Nonimmigrant, F-1, Student Status)

DS2019 (Certificate of Eligibility for Exchange Visitor, J-1, Status)



South Carolina Department of Labor, Licensing and Regulation

South Carolina Board of Barber Examiners

110 Centerview Dr. • Columbia • SC • 29210 P.O. Box 11329 • Columbia • SC 29211-1329 Phone: 803-896-4588 • BoardInfo@llr.sc.gov • Fax: 803-896-4484 llr.sc.gov/bar

REQUIREMENTS AND INSTRUCTIONS FOR HAIR BRAIDING REGISTRATION

To practice hair braiding in this State an individual shall:

- (1) apply to the board for registration in a manner prescribed by the board;
- (2) provide satisfactory proof of successful completion of a one-day, six-hour board-approved hair braiding course;
- (3) pass an examination administered by the board; and
- (4) pay a twenty-five dollar registration fee.

Upload to your electronic application:

- Copy of your valid Driver's License, State Issued ID, Passport or Military ID
- Copy of your social security card
- Legal documentation for name change, if applicable
- Completion Certificate from board-approved hair braiding course
- Notarized Signature Affidavit with Passport-Type Photo Form (Attached)
- Notarized Verification of Lawful Presence (Attached)

The Board of Barber Examiners offers the 6-hour video training course or you may take the course from a board approved provider. Once your application has been received and reviewed by the board, you will be emailed a userid and password to access the 6-hour video course (If applicable) and examination.

Your application is valid for one year from the date of receipt. If the application is not completed within the year, you will need to reapply.

To check your application status, please visit the website: https://eservice.llr.sc.gov/SSO/ApplicationStatus/Index



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NOTARIZED SIGNATURE AFFIDAVIT DO NOT MAIL THIS FORM IN WITH A CHECK. UPLOAD TO YOUR ELECTRONIC APPLICATION FOR FASTER PROCESSING.

Ι,	, am the person deso	cribed and identified and the	;
Print Name person named in all documents presented in questions in the foregoing application and h kind, and I declare that all statements made or incomplete information in this application denial or revocation of my registration to present the principle of the	have answered them c by me herein are true on, I hereby agree that	completely, without reservati e and correct. Should I furnis t such act shall constitute the	ions of any sh any false
Signature of Applicant	_		
Print Name of Applicant	_		
Subscribed and sworn to before me this	day of	, 20	·
Notary Signature:			
Print Name:			
Notary for the State of:			
My Commission expires:			
Tape a recent 2 x 2 Passport-Type Photo (less than 6 months old)			



STATE OF SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION VERIFICATION OF LAWFUL PRESENCE IN THE UNITED STATES AFFIDAVIT OF ELIGIBILITY



Pursuant to Section 8-29-10, *et seq.* of the South Carolina Code of Laws (1976, as amended), the Department of Labor, Licensing and Regulation must verify that any person who applies for a South Carolina license is lawfully present in the United States. Complete and sign this affidavit of eligibility. The information provided is subject to verification.

Section A: LAWFUL PRESENCE in the United States.					
The undersigned, of					
(Print clearly First, Middle, and Last name) (Home Address, City, State, and Zip Code) being first duly sworn deposes and states as follows:					
Check only one box:					
1. I am a United States citizen; or					
2. I am a Legal Permanent Resident of the United States eighteen years of age or older; or					
3. I am a Qualified Alien or non-immigrant under the Federal Immigration and Nationality Act, Public Law 82-414, eighteen years of age or older, and lawfully present in the United States.					
4. Other: Please submit any documentation that supports this status.					
Date of Birth:					
Alien Number: I-94 Number:					
(If you checked number 2, 3, or 4 you must attach a copy of your immigration documents. See instruction sheet for a list of accepted immigration documents.)					
Section B: ATTESTATION.					
I understand that in accordance with section 8-29-10 of the South Carolina Code of Laws, a person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall, in addition to other sanctions imposed by this State or the United States, be guilty of a felony, and upon conviction must be fined and/or imprisoned for not more than 5 years (or both).					
I understand that the representations made in this Affidavit shall apply through any license(s) or renewals issued, and that I shall have an affirmative duty to immediately advise the Department of Labor, Licensing and Regulation of any change of my immigration or citizenship status.					
I swear and attest the information contained herein is true and correct to the best of my knowledge. I understand that under South Carolina law, providing false information is grounds for denial, suspension, or revocation of a license, certificate, registration or permit.					
Signature of Affiant					
SWORN to before me thisday of, 20					
Notary Signature					
Print Name					
Notary Public for					

Rev: 02-02-2015

My Commission Expires: __

INSTRUCTION SHEET FOR COMPLETING AFFIDAVIT OF ELIGIBILITY

CHECK box 1:

If you are a United States Citizen by birth or naturalization

CHECK box 2:

If you are a Legal Permanent Resident and you are not a U.S. Citizen, but are residing in the U.S. under legally recognized and lawfully recorded permanent residence as an immigrant.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

CHECK box 3:

If you are a Qualified Alien. You are a Qualified Alien if you are:

An alien who is lawfully admitted for residence under the INA.

An alien who is granted asylum under Section 208 of the INA.

A refugee who is admitted to the United States under Section 207 of the INA.

An alien who is paroled into the United States under Section 212(d)(5) of the INA for a period of at least 1 year. An alien whose deportation is being withheld under Section 243(h) of the INA (as in effect prior to April 1, 1997) or whose removal has been withheld under Section 241(b)(3).

An alien who is granted conditional entry pursuant to Section 203(a)(7) of the INA as in effect prior to April 1, 1980.

An alien who is a Cuban/Haitian Entrant as defined by Section 501(e) of the Refugee Education Assistance Act of 1980.

An alien who has been battered or subjected to extreme cruelty, or whose child or parent has been battered or subject to extreme cruelty.

PROVIDE A COPY OF ALL IMMIGRATION DOCUMENTS.

ACCEPTED IMMIGRATION DOCUMENTS:

Unexpired Reentry Permit (I-327)

Permanent Resident Card or Alien Registration Receipt Card With Photograph (I-551)

Unexpired Refugee Travel Document (I-571)

Unexpired Employment Authorization Card Which Contains a Photograph (I-766)

Machine Readable Immigrant Visa (with Temporary I-551 Language)

Temporary I-551 Stamp (on passport or I-94)

I-94 (Arrival/Departure Record) in Unexpired Foreign Passport

I-20 (Certificate of Eligibility for Nonimmigrant, F-1, Student Status)

DS2019 (Certificate of Eligibility for Exchange Visitor, J-1, Status)

Rev: 02-02-2015



Operation of the



Number of Barber Chairs: 10

Number of Workstations: 10

Number of Dryers: 4

Number of Shampoo Bowls: 5

Clinic Floor: 750 sqft.

Classroom: 625 sqft.

Shampoo Area: 375 sqft.

Shampoo Bowls Dispensary: 250 sqft.

Floor Plan Square Footage: 2500 sqft.

Instructor

Back-Up Instructor:

Owner - Nicola Cann

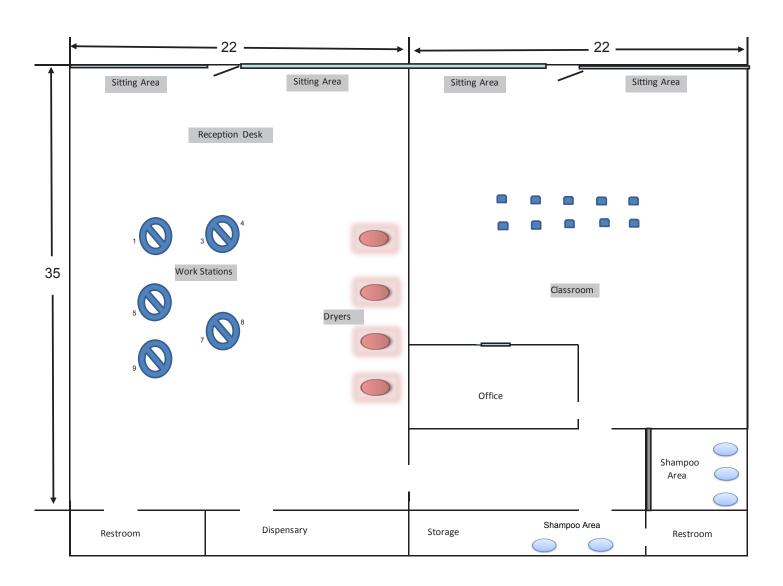
License Number: 6531





School layout

Transitions





Transitions Academy of Barbering Barbering School

101 Summer Duck Trail Suite C | Lexington, SC 29072 transitionschoolfoundation@gmail.com | (803)-520-6443

https://www.transitionsacademyschool.com

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